



# USS ALABAMA BATTLESHIP MEMORIAL PARK APPLICATION FOR FIELD / FACILITY USE PERMIT

1. Name of Applicant: \_\_\_\_\_ Phone No. \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Representing (Self and/or Name of Organization): \_\_\_\_\_  
Office/Position held in Organization (if applicable): \_\_\_\_\_  
Address of Organization: \_\_\_\_\_  
\_\_\_\_\_

3. Field(s)/Facility requested (see Attachment "A" for Maps): \_\_\_\_\_  
\_\_\_\_\_

4. Requested date(s) of usage: \_\_\_\_\_, 202\_\_ Time: From: \_\_\_\_\_  
To: \_\_\_\_\_(include set up and take down time)

5. Purpose for which Field/Facility Use Permit is being requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Number of persons expected to attend Event: \_\_\_\_\_

7. Will the public at large be invited to this Event? Yes\_\_\_ No \_\_\_

8. Will Event be advertised in media (e.g., newspaper, television, radio or social media)?  
Yes \_\_\_ No \_\_\_

9. Do you request permission to use sound equipment? Yes\_\_\_ No \_\_\_  
(If yes, please describe equipment and intended usage) \_\_\_\_\_  
\_\_\_\_\_

10. Do you require tables? Yes\_\_\_ No \_\_\_  
(If yes, how many?) \_\_\_\_\_

11. Do you require chairs? Yes\_\_\_ No \_\_\_  
(If yes, how many?) \_\_\_\_\_

12. Do you want BMP to be responsible for ordering tables and chairs? Yes\_\_\_ No \_\_\_  
(If no, the company you select to provide tables and chairs must coordinate with BMP).

13. Do you request permission to display, build, or erect any temporary structures or signage for the Event? Yes \_\_\_ No \_\_\_  
(If yes, please describe intended structures and/or signage in detail) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Will there be food or beverages served? Yes\_\_\_ No \_\_\_  
Name, address, phone number and email address of caterer(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15. Will there be Alcohol served at this Event? Yes\_\_\_ No \_\_\_

If yes, please note our contract terms: In the event alcoholic beverages are to be consumed during any permitted usage of BMP Premises, such beverages shall only be provided and served by a contracted Caterer in compliance with the laws of the City and County of Mobile, as well as the law of the State of Alabama.

Please state the name, address, phone number(s), and email address of the Caterer who will provide and serve:  
\_\_\_\_\_  
\_\_\_\_\_

16. Will minors (persons under age 18) be participating in, or attending your Event?  
Yes\_\_\_ No \_\_\_

If yes, please state the name, address, and phone number(s) of the person(s) who will supervise the minor attendees during the Event. \_\_\_\_\_

\_\_\_\_\_

MILITARY CEREMONIES

17. BMP has available a flag array of the six military service flags with a base for indoor use only. We do not provide flag-officer rank flags. Do you require our military flag array?

Yes\_\_\_ No \_\_\_

18. Does the ceremony represent an individual military branch (USA, USN, USMC, USAF, Space Force, USCG)?

Yes\_\_ No \_\_\_

(If yes, which branch? \_\_\_\_\_)

19. Depending on the type of Event proposed, there will be liability insurance requirements specifically designed for your Event. There may also be other forms or requirements for application before the Event may be considered for approval. You will be notified of additional conditions and insurance requirements after Commission’s review of your Application.

CERTIFICATION

1. I understand my proposed Event must meet all health, safety, and usage policies and requirements of the Battleship Memorial Park, the City and County of Mobile, and the State of Alabama. I agree to insure conformity with all such requirements. See City of Mobile Ordinance Section 6-7 attached (highlighted portion for special events).

2. I agree to remove all trash and other items associated with this Event, and to return the usage areas to pre-Event condition. In the Event I fail to return the usage areas to pre-Event conditions, I understand the BMP shall assess the reasonable costs of labor, damage, clean-up and repairs to accomplish cleanup and to restore the usage areas to pre-Event condition. I agree to be personally responsible for all costs assessed.

3. I understand that the BMP is a memorial to honor all Veterans of America’s Armed Forces. I agree that I will respect the heritage and traditions of the United States consistent with the memorial character of the BMP, and that my proposed Event will not involve discrimination of any individual or group based upon age, sex, race, national origin, handicap, or religion.

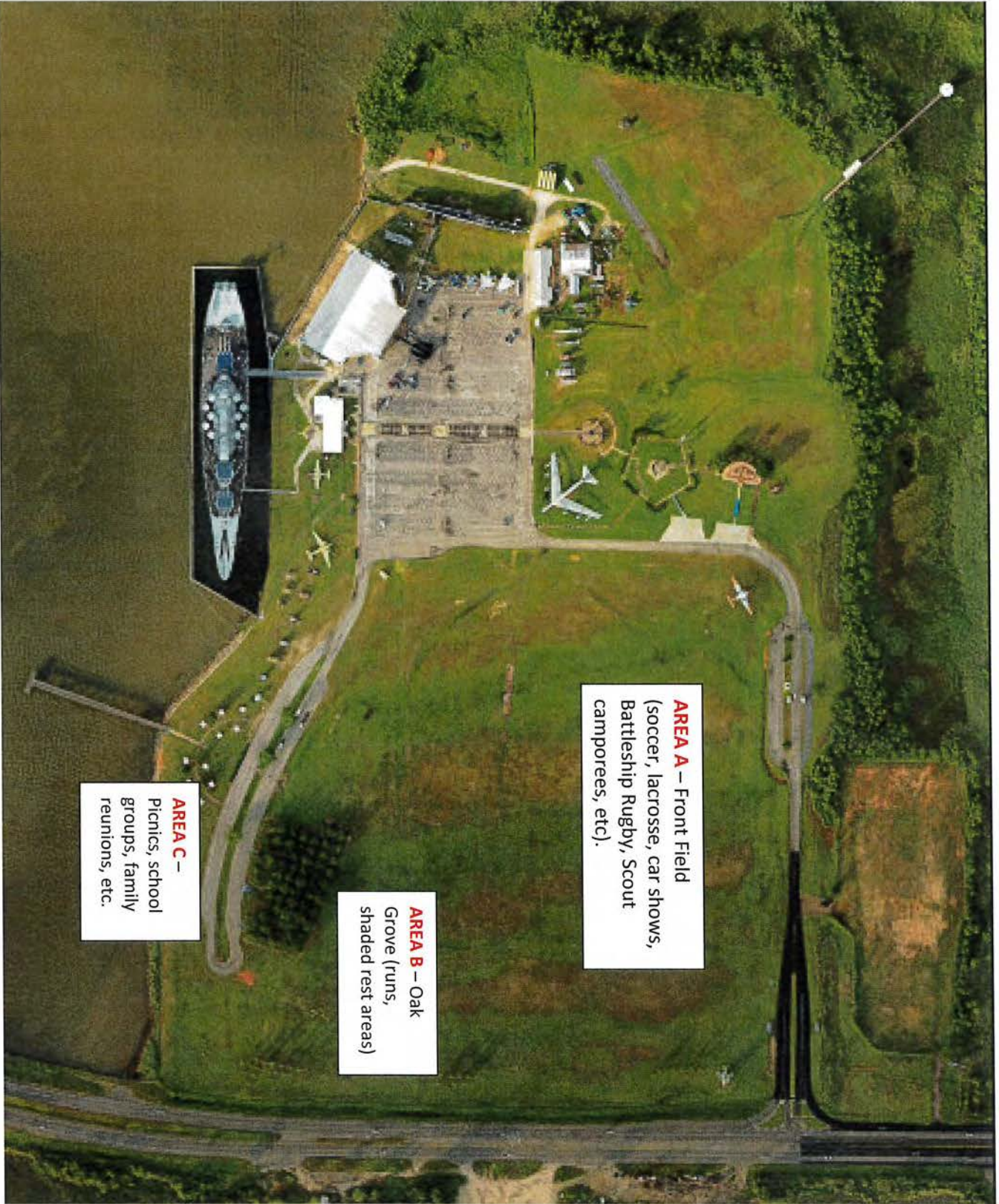
Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_

\*Please return your completed Application to:

Genavese Harris, Director of Event Marketing  
USS ALABAMA Battleship Memorial Park  
P. O. Box 65  
Mobile, Alabama 36601  
Phone 251-433-2703  
Email: [gharris@ussalabama.com](mailto:gharris@ussalabama.com)

**Office Use Only:**  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Confirmation Sent: \_\_\_\_\_

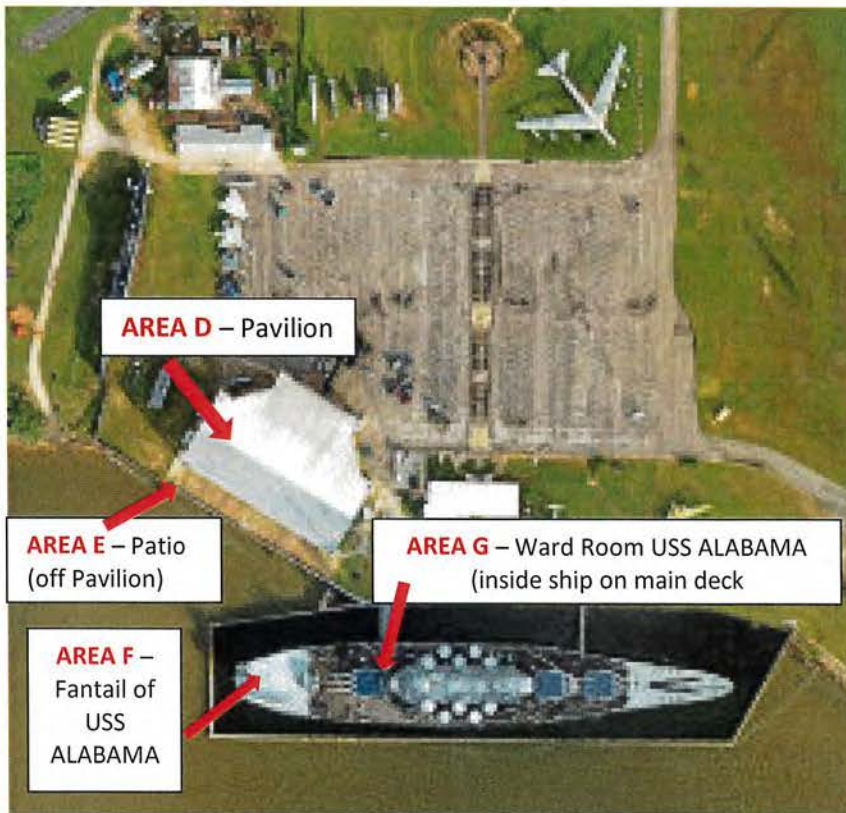


**AREA A – Front Field**  
(soccer, lacrosse, car shows,  
Battleship Rugby, Scout  
camporees, etc).

**AREA B – Oak  
Grove (runs,  
shaded rest areas)**

**AREA C –**  
Picnics, school  
groups, family  
reunions, etc.

ATTACHMENT A  
Front Field



ATTACHMENT A  
*Facilities*